

# MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** meeting held on **WEDNESDAY 15<sup>TH</sup> JUNE AT 7PM** at Ludlow Methodist Church.

**S22/001**    **PRESENT**

Chairman:            Councillor Waite

Councillors:        Garner, Gill, Ginger (7.06pm), Jones, Lyle, Pote.

Officers:             Kate Adams, Deputy Town Clerk  
Sean Turgoose, Direct Labour Force Supervisor

**S22/002**    **WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION**

Chairman of the Committee, Cllr Waite, welcomed everyone to the Services Committee meeting at the Methodist Church, and explained housekeeping information.

**S22/003**    **RECORDING OF MEETINGS**

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

**S22/004**    **ELECTION OF VICE CHAIRMAN**

**RESOLVED DL/TG (5:0:1)**

That Councillor Pote be elected Vice Chairman of Services Committee for 2022/23.

**S22/005**    **APOLOGIES**

Apologies were received from Cllr Childs and O'Neill.

**S22/006**    **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests  
None declared

Conflicts of Interest

Cllr Lyle            Item 19            Site user

Personal Interests

Cllr Pote            Item 18            Previous Mayor

Cllr Gill            Item 18            Previous Mayor

**S22/007    PUBLIC OPEN SESSION (15 minutes)**

No members of the public were present.

**S22/008    LUDLOW UNITARY COUNCILLORS SESSION**

No unitary Councillors were present.

**S22/009    MINUTES**

**RESOLVED EG/DL (unanimous)**

To approve the minutes of Services Committee on Wednesday 13<sup>th</sup> April 2022 as a correct record of the meeting.

**S22/010    ITEMS TO ACTION**

**RESOLVED DL/TG (unanimous)**

To note the items to action from Services Committee on Wednesday 13<sup>th</sup> April 2022.

**S22/011    LUDLOW MUSEUM AT THE BUTTERCROSS UPDATE**

**RESOLVED GG/TG (Unanimous)**

To propose that Ludlow Town Council funds free entry for one month, if the Friends of Ludlow Museum will fund a second month.

- a) To consider the suggestion to close the Museum for one weekend in early December 2022 for some building/decorative works to be undertaken.

**RESOLVED GG/RJ (unanimous)**

- i) To approve the closure of the museum for one weekend in early December 2022 for the internal redecoration of Ludlow Museum and repainting of the external door.
- ii) The redecoration should be achieved within a budget of £500.
- iii) To note that Ear Marked Reserves (EMR) are for capital works to the fabric of the building and expenditure from EMR should be pre-approved by Full Council.

**S22/012 SHROPSHIRE PLAYING FIELDS ASSOCIATION – AUDIT OF PUBLIC TENNIS COURTS**

**RESOLVED GG/DL (unanimous)**

To note the audit of public tennis courts undertaken by Shropshire Playing Fields Association.

**RESOLVED TG/RP (unanimous)**

That after considering the report there is no further action required.

**S22/013 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**RESOLVED BW/RP (unanimous)**

To excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

The meeting closed at 7.50pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date



## **CLOSED SESSION MINUTES**

Closed session Minutes of a meeting of the **SERVICES COMMITTEE** held in the Methodist Church, Broad Street, Ludlow, on **WEDNESDAY 15<sup>TH</sup> JUNE** at **7.00PM**.

**S22/014**      **LITTER BINS IN ST JOHNS GARDEN**

**RESOLVED** EG/DL (5:0:2)

To replace the two wooden slatted bins in St Johns Garden with Everglade bins from Glasdon. To be purchased from the street furniture budget.

**S22/015**      **GUILDHALL FRONT STEP**

**RESOLVED** BW/RP (unanimous)

To approve in principal the £900 expenditure for replacement of the step, subject to the advice of the Conservation Officer as part of the larger Guildhall project.

**S22/016**      **LINNEY RIVERSIDE PARK – PARKING METER REPLACEMENT**

**RESOLVED** GG/TG (unanimous)

To seek further quotes and explore how other Town Council's operate any parking meters that they are responsible for.

**S22/017**      **CEMETERY CHAPEL AND CEMETERY HOUSE – FASCIA REFURBISHMENT**

**RESOLVED** BW/GG (unanimous)

To obtain further quotes from alternative contractors with a view to the work being done when they have availability. To also consider alternatives to wooden fascias.

**S22/018      PLAY AREA – ADDITIONAL TESTING**

**RESOLVED RP/TG (unanimous)**

- i)      To approve £495 expenditure from the Amenities Maintenance budget for a Timber resistograph survey of several pieces of equipment at the Linney Riverside park to verify the structural integrity of the timber at its core.
- ii)     To approve £550 expenditure from the Amenities Maintenance budget for HIC (Hydrogen Induced Cracking) testing to test the impact absorbing properties of the grass mats used as a safety surface beneath the equipment at Linney Riverside park.

**S22/019      MAYOR’S BOARD – ST LAURENCE’S CHURCH**

**RESOLVED BW/RP (unanimous)**

To obtain further quotes and contact the church to see if other local companies would be accepted to undertake the work.

**S22/020      HOUSMAN CRESCENT PLAY AREA FENCING**

**RESOLVED EG/DL (unanimous)**

To have the fence repaired by the DLF and not replaced.

**S22/021      CASTLE STREET TOILETS – HANDWASHING FACILITIES**

**RESOLVED TG/EG (unanimous)**

To explore the prices for installing more conventional handwashing facilities in the toilets, and to bring the quotes back to Committee for consideration.

The meeting closed at 7.50pm.

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Chairman

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Date